

Troop Job Description SERVICE/GOOD TURN

- Stimulate community Good Turns and service projects.
- Serve as Counselor for advancement service projects.
- Approve Eagle Scout service projects.
- Promote Service projects for chartered organizations.
- Oversee Scouting for Food & Clothing Drive.

Troop Job Description TREASURER

- Handle all Troop funds. Pay bills on recommendation of the Scoutmaster and authorization of the Troop Committee.
- Maintain checking and savings accounts.
- Train and supervise the Troop Scribe in record keeping.
- Receive Troop income each week from the Troop Scribe.
- Keep adequate records in the Troop/Team Record Book.
- Supervise the camp savings plan.
- Report to the troop Committee at each meeting.
- Lead in the preparation of the annual Troop budget.

Troop Job Description OUT/DOOR ACTIVITIES

- Supervise and help procure camp equipment.
- Work with Quartermaster on inventory, storage, and proper maintenance of Troop equipment.
- Help in securing permission to use camping sites.
- Serve as transportation coordinator.
- Encourage monthly outdoor activities or special activities.
- Promote the National Camping Award.
- Promote, through family meetings, attendance at Troop campouts, camporees, and summer camp to reach the goal of one outing per month.

Troop Job Description ADVANCEMENT

- Encourage Scouts to advance in rank.
- Arrange and conduct monthly Troop boards of review.
- Conduct frequent courts of honor, at least quarterly.
- Develop and maintain a Merit Badge Counselor list.
- Make a prompt report on the correct form to the Council Service Center when a Troop board of review is held. Secure badges and certificates.
- Work with the Troop Scribe to maintain all Scout advancement records.
- Work with the Troop librarian to build and maintain a Troop library of merit badge pamphlets.

Troop Job Description CHAPLAIN

- Provide a spiritual tone for Troop meetings and activities.
- Give guidance to the Chaplain Aide.
- Promote regular participation of each member in the activities of the religious organization of his choice.
- Visit homes of Scouts in time of sickness or need.
- Give spiritual counseling service when needed or requested.
- Encourage Boy Scouts to earn their appropriate religious emblems.
- Provide opportunities for Boy Scouts to grow in their duty to God and their fellow Scouts.

Reproduce and cut these apart and use them as you are recruiting adults to fill vacant positions in the Troop.

These can also be useful in improving a current leaders effectiveness.